

Position Summary

The Children's Wednesday Coordinator/Leader at First United Methodist Church provides Christ-centered leadership for our mid-week children's ministry program (grades K-5). This role ensures that Wednesday programming is Biblically based, engaging, safe, and welcoming, helping children grow in their relationship with God and one another.

Key Responsibilities (Wednesdays 2:30-6:00 pm up to 5 hours per week)

- Plan, organize, and lead weekly Wednesday activities for children (K-5) that are Biblically sound, age-appropriate, and aligned with the church's mission.
- Develop or select curriculum and activities that encourage spiritual growth, fellowship, and service.
- Recruit, equip, and oversee volunteers to assist with teaching, activities, and supervision.
- Ensure all safety guidelines and Safe Sanctuaries policies are followed.
- Communicate regularly with parents, volunteers, and church leadership about program details and children's needs.
- Coordinate special children's events on Wednesday nights (holiday activities, service projects, etc.) as needed.
- Maintain supplies, prepare materials, and manage the program budget in coordination with church leadership.
- Provide input and evaluation for the continued improvement of the Wednesday night ministry.

Qualifications

- A growing personal faith in Jesus Christ and a commitment to the mission of the United Methodist Church.
- Experience working with children in a ministry or educational setting.
- Strong leadership, organization, and communication skills.
- Ability to recruit, encourage, and supervise volunteers.
- Familiarity with child safety practices and willingness to complete background checks and Safe Sanctuaries training.

Terms of Employment

- Up to 5 hours per week (including program time, preparation, and communication).
- Hourly wage commensurate with position and experience.
- One-year term, renewable by mutual agreement between the Coordinator/Leader and SPRC.